

STELLA KELLER

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This resume should give the scope of what experiences I have had in my life that have influenced me to the point I am at now.

Experience

May 2024 – current

Governess, The Henderson Household

My main assignment is to watch over the Henderson's daughter during the day, feeding her and ensuring that she is safe, as well as entertaining her throughout.

Intermittent

Babysitter, various families

My main assignment is to temporarily watch over the children in a more occasional setting than my governess positions.

September 2022 – January 2023

Paralegal Intern, Pullin, Fowler, Flanagan, Brown & Poe, PLLC

My main assignment was to assist wherever needed; scanning documents, running copies, composing summaries for the paralegal, working on case briefs, filing things, and putting together case notebooks for the firm.

March 2022 – current

Kids Club Associate, OneLife Fitness

My main assignment is watching the patrons' children while they work out. I organize activities for the children, utilize classroom management skills to create positive social interactions, and help club maintain a high level of customer satisfaction. I also am often tasked with assisting children with special needs, as I have expertise in that area.

September 2020 – February 2021

Governess, the Wenger Household

During the day I tutored the children, helped to prepare meals, and entertained the children.

September 2019 – March 2020

Aide, Dance Dimensions

I assisted the teacher in educating the students in dance and in proper dance class etiquette, I also helped special needs students and kids who needed a break from class.

Education

Current Student 2023 - present

Shepherd University, Art Education Major

Current studies are geared towards working in a professional setting teaching, as well as working on different areas of art to further my career in that field.

Graduate

Paralegal, Blueridge etc

GPA is 3.30 overall and 3.88 in my technical field, was on the President's List once and the Dean's List three times.

May 2022

Academic diploma, Broadfording Christian Academy

GPA 4.0, was part of the National Honor Society, was awarded the Academic Achievement for all A's in all subject areas.

Skills

- Have a level 4 fluency in Spanish
- High attention to detail
- Works well with others
- Good customer service skills
- Good with children
- Enjoy engaging in discussions with children and answering their questions
- Good leadership skills
- Artist
- Good with multimedia works
- Creative
- Academically versed
- Passionate about issues happening around me
- Good organizational skills
- Experience with Adobe's drawing-based programs
- Social media experience
- Expertise with older tech
- Used to organizing children in large groups
- Storyteller
- Good problem-solving skills

Activities

- Used to volunteer at the local backpack program
- Have taken Spanish lessons
- Writer
- Former pre-professional tap dancer and performed with JAM Youth and Dance Dimensions
- Pianist
- Animator and Artist

Additional Background

- Prominent background actress in the short film *Lunar Fever*
- Performed in DC Tap Fest's *Tap Into Unity* music video
- Did color work for a shot in the short film *Life Isn't Fair*